

**GENERAL FUND FINANCIAL MONITORING INFORMATION
FOR THE PERIOD 01 APRIL TO 31 JANUARY 2015**

Com	General Fund Summary	Note	2014/15 Annual Budget £	Full Year Forecast (Net of Trf to Earmarked Reserves (EMR) (0 = On budget) £	Variance %
	Cllr C J Eginton				
CM	Corporate Management	A	1,050,500	19,000	1.8%
LD	Legal & Democratic Services: Member/Election Ser	B	545,760	11,000	2.0%
	Cllr N V Davey				
CP	Car Parks	C	(434,000)	2,400	0.6%
ES	Cemeteries & Public Health	D	(37,510)	11,000	-29.3%
GM	Grounds Maintenance	E	542,680	(28,000)	-5.2%
ES	Open Spaces	F	156,900	14,000	8.9%
WS	Waste Services	H	2,400,260	246,500	10.3%
	Cllr C R Slade				
CD	Community Development	I	419,900	(23,500)	-5.6%
ES	Environmental Services incl. Licensing	D	691,300	46,100	6.7%
RS	Recreation And Sport	J	141,910	116,000	81.7%
	Cllr P H D Hare-Scott				
FP	Finance And Performance	K	631,520	(22,000)	-3.5%
RB	Revenues And Benefits	L	311,550	(138,000)	-44.3%
	Cllr R L Stanley				
HG	General Fund Housing	M	309,900	(106,900)	-34.5%
ES	ES: Private Sector Housing Grants	D	110,460	0	0.0%
PS	Property Services	G	755,430	(32,000)	-4.2%
	Cllr R J Chesterton				
PR	Planning And Regeneration	N	415,620	62,000	14.9%
CD	Community Development: Markets	I	(21,910)	22,000	100.4%
	Cllr B M Hull				
CS	Customer Services	O	797,360	(2,500)	-0.3%
HR	Human Resources	P	421,690	39,800	9.4%
IT	I.T. Services	Q	913,660	(31,800)	-3.5%
LD	Legal & Democratic Services: Legal Services	B	187,150	13,000	6.9%
	All Sections		10,310,130	218,100	2.1%
IE260	Interest Payable		8,110		0%
IE290	Interest Receivable		(175,000)	50,000	29%
	Contribution to Capital Programme		125,000		
	Net recharge to HRA		(1,205,890)		
	Capital financing		122,520		
	Other major Income and Expenditure movements:				
	EMR for Waste Services - recycling depot move			(65,000)	
	Net 2014/15 General Fund Budgeted Expenditure		9,184,870		
	Forecast in year (Surplus) / Deficit			203,100	
	General Fund Reserve 01/04/14			(2,460,711)	
	Forecast General Fund Balance 31/03/15			(2,257,611)	

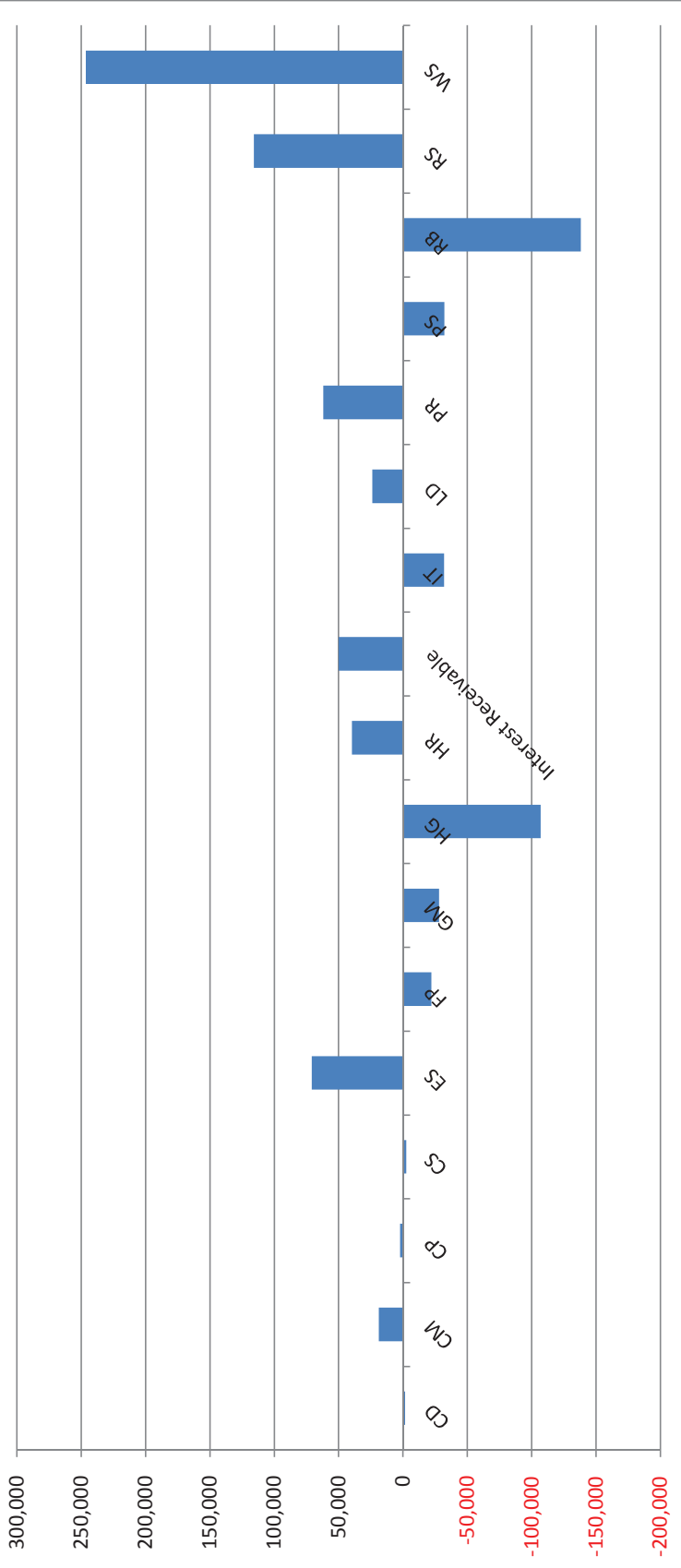
GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL TO 31 JANUARY 2015

Note	Description of Major Movements	Comments	Full Year Forecast Variation (Net of Trf to EMR)	PDG
A	Corporate Management			
	Audit Commission rebate following partial winding up of the organisation.		(15,000)	Cabinet
	Costs in relation to pension backfunding calculations provided by DCC's pension fund actuary.		34,000	Cabinet
			19,000	
B	Legal & Democratic Services			
	Increased salary costs - increased S106 work & maternity cover		21,000	Cabinet
	Recruitment costs		10,000	Cabinet
	Consultancy & staffing for individual election registration (IER)		11,000	Cabinet
	Increased income		(18,000)	Cabinet
			24,000	
C	Car Parks			
	Forecast of £14.3k below income target on P&D has been amended to reflect current position at month 10		14,300	MTE
	Forecast of £14.3k below income target on night charges has been amended to reflect current position at month 10		14,300	MTE
	Increased income from Residential & Business Permits		(5,000)	MTE
	Income from Off-Street fines are above budget		(6,000)	MTE
	Underspend against utilities on MSCP		(14,000)	MTE
	Other sundry movements		(1,200)	MTE
			2,400	
D	Environmental Services combined			
	Bereavement Services salary overspend due to restructure changes		11,000	MTE
	Environmental Enforcement salary savings due to vacant post & staff changes		(10,000)	CWB
	Environmental Health salary savings vacant posts		(15,000)	CWB
	Environmental Health restructure costs		72,000	CWB
	Other sundry movements		(900)	CWB
			57,100	
E	Grounds Maintenance			
	Salary underspend has grown due to continued staff turnover.		(25,000)	MTE
	Other sundry movements		(3,000)	MTE
			(28,000)	
F	Open Spaces			
	Urgent repair to Queen Elizabeth Park wall in Crediton		14,000	MTE
			14,000	
G	Property Services			
	Public Convenience savings due to Tiverton Town Council taking over 4 Tiverton PC's		(12,000)	MTE
	Vacant posts in Property Services		(27,000)	MTE
	Market Walk Professional fees paid		7,000	MTE
			(32,000)	
H	Waste Services			
	Predicted total cost of move to the new recycling depot - (£65k included in a 14/15 ear marked reserve)		75,000	MTE
	Loan repayment for the new recycling baler		19,000	MTE
	One off training and installation costs for the new recycling baler		20,000	MTE
	Cost of temporary members of staff in Refuse and Recycling		50,000	MTE
	Over-time and agency spend up in Refuse mostly due to additional rounds and catch-up		40,000	MTE
	Over-time and agency spend in Recycling due to sickness/holiday cover and move to new depot		35,000	MTE
	Hire and fuel costs for generators at Silverton Mill		13,000	MTE
	Rent at both Silverton Mill and the new depot		9,000	MTE
	Additional income for recycling materials		(10,000)	MTE
	Lease budget for refuse vehicles not required as vehicles purchased		(30,000)	MTE
	Hire cost for additional Refuse vehicle		39,000	MTE
	Trade waste income and recharges forecast to be higher then budgeted		(39,000)	MTE
	Predicted increase in trade waste disposal charges		43,000	MTE
	Salary savings in Waste Management		(20,500)	MTE
	Other sundry movements		3,000	MTE
			246,500	

I Community Development		
Salary savings, vacant post and uncovered maternity leave	(24,800)	CWB
Market income not achieving target budget - proactive work is being carried out to try and rectify this	30,000	CWB
Other sundry movements	(6,700)	CWB
	(1,500)	
J Recreation And Sport		
LMLC salaries	10,000	CWB
EVLC salaries (net of management post saving)	(5,000)	CWB
CVSC salaries	15,000	CWB
Pension overspend (all sites)	26,000	CWB
Utilities all sites	(12,000)	CWB
Income all sites	26,000	CWB
Maintenance	25,000	CWB
CVSC works (reception & gym area)	25,000	CWB
Other sundry movements	6,000	CWB
	116,000	
K Finance And Performance		
Salaries - uncovered maternity	(22,000)	Cabinet
	(22,000)	
L Revenues And Benefits		
Housing Benefit Subsidy	(93,000)	CWB
NNDR Charity Rate Relief not required under new NNDR scheme	(45,000)	CWB
	(138,000)	
M General Fund Housing		
Underspend on salaries due to an unfilled post for a period pending management restructure	(29,000)	DAAH
DARS/B&B Costs - underspend	(15,000)	DAAH
DCC funding for Youth Homelessness Post	(20,000)	DAAH
Grant funding - Red House for vulnerable young adults	14,600	DAAH
	(57,500)	DAAH
Reduction in bad debt provision based on a detailed review of previous years debts and income being received	(106,900)	
N Planning And Regeneration		
Building Regulations fees under target / salary saving	30,000	CWB
Development Control fees	(140,000)	CWB
Development Control salaries	25,000	CWB
Local Plan costs	60,000	CWB
Planning restructure costs	102,000	CWB
Land charges income improving	(25,000)	CWB
Fwd Planning staffing costs (net of CIL shortfall)	10,000	CWB
	62,000	
O Customer Services		
Salaries	6,500	CWB
Purchase of payment kiosk for reception area	12,500	CWB
Postage	(12,000)	CWB
Other sundry movements	(9,500)	CWB
	(2,500)	
P Human Resources		
Income target for selling services not going to be achieved	17,000	Cabinet
Increased salary costs due to JE	7,000	Cabinet
Replacement of time recording system (Wintime)	15,800	Cabinet
	39,800	
Q I.T. Services		
Vacant post currently being filled by an apprentice, resulting in salary savings	(6,800)	Cabinet
Saving on call costs and advertising	(6,000)	Cabinet
Head of BIS recharge to NDCC	(19,000)	Cabinet
	(31,800)	
FORECAST (SURPLUS)/DEFICIT AS AT 31/03/15	218,100	

Cabinet	29,000
CWB	82,100
DAAH	(106,900)
MTE	213,900
	218,100

2014/15 General Fund Projected Outturn Variance £



Key + = Overspend / Income under target - = Savings / Income above budget

CD	Community Development	Interest Receivable
CM	Corporate Management	IT
CP	Car Parks	LD
CS	Customer Services	PR
ES	Environmental Services	PS
FP	Finance and Performance	RB
GM	Grounds Maintenance	RS
HG	General Fund Housing	WS
HR	Human Resources	
		Legal and Democratic
		Planning and Regeneration
		Property Services
		Revenues and Benefits
		Recreation and Sports
		Waste Services

GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL TO 31 JANUARY 2015

	2014/15	2014/15	2014/15	2014/15
	Annual Budget	Profiled Budget	Actual	Variance
	£	£	£	£
Total Employee Costs				
General Fund				
Community Development	255,140	212,617	179,713	(32,904)
Corporate Management	814,520	678,767	709,748	30,981
Customer Services	670,660	558,883	553,481	(5,402)
Environmental Services	923,530	769,608	799,283	29,675
Finance And Performance	587,280	489,400	469,069	(20,331)
General Fund Housing	186,890	155,742	127,947	(27,795)
Grounds Maintenance	417,410	347,842	324,154	(23,688)
Human Resources	292,870	244,058	264,258	20,200
I.T. Services	529,450	441,208	412,462	(28,746)
Legal & Democratic Services	370,940	309,117	330,119	21,002
Planning And Regeneration	1,420,670	1,183,892	1,165,205	(18,687)
Property Services	316,090	263,408	235,826	(27,582)
Recreation And Sport	1,476,980	1,230,817	1,275,380	44,563
Revenues And Benefits	682,780	568,983	575,203	6,220
Waste Services	1,703,400	1,419,500	1,447,115	27,615
	10,648,610	8,873,842	8,868,963	(4,879)
Housing Revenue Account				
BHO09 Repairs And Maintenance	947,660	789,717	761,783	(27,934)
BHO10 Supervision & Management	1,315,080	1,095,900	1,039,551	(56,349)
BHO11 Special Services	230,340	191,950	172,131	(19,819)
	2,493,080	2,077,567	1,973,464	(104,103)
Total	£ 13,141,690	£ 10,951,409	£ 10,842,428	£(108,981)

	2014/15	2014/15	2014/15	2014/15
	Annual Budget	Profiled Budget	Actual	Variance
	£	£	£	£
Agency Staff				
General Fund				
Car Parks	0	0	0	0
Community Development	0	0	0	0
Corporate Management	0	0	0	0
Customer Services	0	0	5,518	5,518
Environmental Services	0	0	0	0
Finance And Performance	0	0	0	0
General Fund Housing	0	0	0	0
Grounds Maintenance	5,000	4,167	5,052	885
Human Resources	0	0	0	0
I.T. Services	0	0	0	0
Legal & Democratic Services	0	0	17,422	17,422
Planning And Regeneration	0	0	0	0
Property Services	0	0	678	678
Recreation And Sport	0	0	0	0
Revenues And Benefits	0	0	1,357	1,357
Waste Services	30,000	25,000	54,148	29,148
	35,000	29,167	84,176	55,009
Housing Revenue Account				
BHO09 Repairs And Maintenance	2,000	1,667	0	(1,667)
BHO10 Supervision & Management	0	0	4,881	4,881
BHO11 Special Services	0	0	0	0
	2,000	1,667	4,881	3,214
Total	£37,000	£30,834	£89,057	£58,223

**MID DEVON DISTRICT COUNCIL
MONITORING OF 2014/15 CAPITAL PROGRAMME**

Appendix G

Code	Scheme	Adjusted approved Capital Programme 2014/15	Actual Expenditure	Committed Expenditure	Total	Variance to Adj Capital Programme	Forecast (Underspend)/ Overspend	Forecast Slippage to 15/16	Notes
		£	£	£	£	£	£	£	
	Leisure								
	Lords Meadow Leisure Centre								
CA618	Lords Meadow All Weather Pitch	38,000	10,315	2,136	12,450	(25,550)	(25,500)		Project complete retention due Mar '15 £2.1k
CA622	Exe Valley Leisure Centre Additional Car parking provision	18,000	39,317	2,506	41,823	23,823	23,800		Project Complete retention due Apr '15 £2.5k
	General Car parks								
CA709	MSCP improvements	50,000	(6,144)	7,098	954	(49,046)			Retention due Feb '15 £7.1k. Spend on this project will be reprioritised in 15/16
	Other MDDC Buildings								
CA403	Town Hall Redevelopment Project	47,000	0	1,200	1,200	(45,800)	(50,000)		This sum is earmarked for Potential access works The costs associated with this move are revenue in nature & are therefore coded there direct, however they will be met by an earmarked reserve.
CA811	Associated works to new recycling premises '16 shop'	50,000	0	0	0	(50,000)			
	Play Areas								
CA616	Tiverton skate park replacement - end of life	27,000	20,590	4,814	25,404	(1,597)			Retention due Apr '15 £4.8k
CA608	Play area refurbishment - Newcombes Meadow, Crediton	114,000	114,007	0	114,007	7			
	Other								
CA431	Public Convenience- Lowman Green, Tiverton remodel for kiosk subject to payback period	60,000	5,671	0	5,671	(54,329)			This project will now be completed during 15/16
CA432	Public Convenience- The Green, Crediton remodel for drying room following loss of Lords Meadow Depot	20,000	0	0	0	(20,000)	(20,000)		Recommendation to go to March Cabinet for asset transfer to Crediton Town Council Note flooding works in relation to Arnolds Crescent under £20k minimis therefore charged to revenue
CA420	Land drainage flood defence schemes	50,000	27,714	711	28,425	(21,575)			
	ICT								
CA426	HR/Payroll system	3,000	14,947	8,028	22,975	19,975	20,000		60,000 Anticipate buying new switched June 2015
CA423	Continued replacement of WAN/LAN	60,000	0	0	0	(60,000)			68,000 Replacement Citrix approx Apr'15
CA425	Server Farm expansion/upgrades	70,000	2,408	0	2,408	(67,592)			Note Kiosk project £13k & therefore coded to Revenue, the total cost for this project will therefore be revised to £57k.
CA433	Unified comms /Telephony/Customer 1st	70,000	0	0	0	(70,000)	(13,000)		57,000 Project likely to be completed by Q3 15/16
CA436	Web Transformation	55,000	18,507	4,559	23,067	(31,933)			89,000 Project likely to be completed by Q3 15/16. £40k related to Uniform
CA437	Digital Transformation	89,000	(4,200)	4,200	0	(89,000)			45,000 Project likely to be completed by Q4 15/16
CA438	Digital Transformation - Customer Portal	45,000	0	0	0	(45,000)			40,000 Project likely to be completed by Q1 15/16
CA439	Mobile Working inc members	40,000	0	0	0	(40,000)			29,000 This project will be completed during 15/16
CA440	Finance Cash receipting upgrade	30,000	1,253	0	1,253	(28,747)			40,000 Project likely to be completed by Q3 15/16. Reviewing technology
CA442	Arc Server Spatial	40,000	0	0	0	(40,000)			
	Economic Development								
CA504	Schemes as yet to be identified	170,000	0	0	0	(170,000)			160,000 Circa £10k will be used to fund associated revenue spend in 14/15
CA505	Pannier Market (conversion of pig pens into units and walkway cover)	110,000	0	0	0	(110,000)			The project to deliver the Market Roof is likely to occur in 15/16 with a project cost of circa £250k with £140k funding from external sources
	Replacement Vehicles								
	Refuse Collection								
CA814	Dennis Eagle Terberg RCV 22-26t (or equivalent)	160,000	0	0	0	(160,000)			This vehicle will be purchased in 15/16
	Recycling								
CA815	5 No. Dennis Eagle Terberg Recycling Kerb loader 18t (or equivalent)	789,000	780,190	11,800	791,990	2,990			10 vehicles to be purchased in Jan'15. £325k was in MTFP for 15/16 but this spend has been brought forward as a requirement to deliver the service but also to get the best possible price on acquisition. This will be funded from a combination of New Homes Bonus & existing vehicle reserves.
CA816	1 No. very narrow access Cabstar recycling kerb loader 4.5t	65,000	0	0	0	(65,000)			This vehicle will be purchased in 15/16
CA818	kerb side Recycling Baler	163,000	162,664	0	162,664	(336)			Total cost £183k. £20k installation & training to Revenue
CA506	32 and 34 Fore Street	689,000	688,659	0	688,659	(341)			
		3,122,000	1,875,898	47,050	1,922,949	(1,199,051)	(64,700)	1,104,000	

**MID DEVON DISTRICT COUNCIL
MONITORING OF 2014/15 CAPITAL PROGRAMME**

Appendix G

Code	Scheme	Adjusted approved Capital Programme 2014/15	Actual Expenditure	Committed Expenditure	Total	Variance to Adj Capital Programme	Forecast (Underspend)/ Overspend	Forecast Slippage to 15/16	Notes
	Private Sector Housing								
	Slippage from 2013/14 to be prioritised	0				0	110,000		Spend in 14/15 is forecast to be £110k greater than budget, this sum will be funded by the Private Sector Housing Earmarked Reserve. The remainder of this reserve £1,142k - £110k = £1,032k will be released over the life of the updated MTFP (15/16 to 18/19) which will also be presented at 05/02/15 Cabinet. There is also a Budget in CA100 below to deal with the backlog of Council House DFG's. Any spend over & above this £285k budget will be coded to CA100.
CG200	Disabled Facilities Grants - Mandatory - Council Houses *	285,000	285,000	155,689	285,000	0			
CG201	Disabled Facilities Grants - Mandatory - Private Sector *	450,000	395,298	4,072	550,987	100,987			
CG202	Houses in Multiple Occupation Grants			606	4,072	4,072			
CG203	Home Repair Assisted Grants			752	606	606			
CG205	House Renovation Grants				752	752			
CG208	Loans Scheme (Wessex Re-Investment Trust)	0			0	0			
CG209	DFG's Discretionary - C Houses				0	0			
CG210	Common Parts Grants	100,000			0	(100,000)			
CG211	Empty Homes	0			0	0			
CG215	Work in Default / Discretionary Grants	0			0	0			
	Please note where possible commitments are raised on the Finance Ledger. Currently the total commitment for Private Sector Housing Grants held outside the ledger is £161k.								
	* Commitments include all approved grants. The timing of when these are drawn down is dependent on the client (up to 1 year), therefore at year end although sums may be committed, some may be carried forward to 2015/16 as slippage.								
	Assistance to RSLs (Affordable Housing)	835,000	680,298	161,120	841,417	6,417	110,000	0	
CA200	Affordable Housing	317,000	16,302	0	16,302	(300,698)	(177,000)		This underspend will remain in the affordable housing earmarked reserve to be used for future related projects
	Housing Revenue Account	317,000	16,302	-	16,302	(300,698)	(177,000)	0	
CA100	Major Repair Allowance (MRA), Major Works 30 Yr Plan & Decent Homes Backlog Funding	4,393,000	2,928,390	650,528	3,578,918	(814,082)	(559,000)	61,000	In the main this relates to £230k which will be credited to the Housing Maintenance Fund to be re-prioritised in future years to meet costs identified by the stock condition survey. Also a budget of £350k for Council House DFG's will be underspent by £235k due to the fact there is provision on CG200 above. (see note above)
CA102	Sewerage Treatment Facilities	61,000	(342)	525	183	(60,817)			This spend will be in relation to Air Source Heat Pumps & Wall Insulation. An additional £270k is planned to be spent in this area during 15/16
CA111	Renewable Energy Fund Spend	270,000	113,660	0	113,660	(156,340)	(120,000)	173,000	Original Budget for 10 units - scheme amended to 14 units therefore budget revised to £1.5m. £280k funding from HCA following successful funding bid. Forecast completion date July'15. Circa £104k (to date) of demolition costs included in the contract will be charged on to McCarthy Stone per agreement
CA112	Birchen Lane - re development of unit for housing conversion	180,000	6,162	955	7,117	(172,883)			£120k funding from HCA following successful funding bid. Forecast completion date Feb'15
CA113	Council House Building - St Andrews Street	1,500,000	730,013	842,831	1,572,844	72,844			Note Server works £12k are under £20k diminimis & therefore charged to revenue
CA114	Council House Building - Fir Close Willand	691,000	480,698	155,295	635,994	(55,006)	(20,000)		This project will now be completed approx Spring 15/16 and is included in budget CA100-9059 for 15/16
CA115	Housing Server replacement & Progress upgrade	20,000	0	0	0	(25,000)	(25,000)		Purchase of previously sold RTB, added to Housing stock
CA116	Westex South Shops - Walkway and flat roofs on shops	25,000	0	0	0				
CA118	11 Authers Heights	112,000	112,000	0	112,000	0			
		7,252,000	4,370,582	1,650,135	6,020,717	(1,231,283)	(724,000)	234,000	
	CAPITAL PROGRAMME GRAND TOTAL	11,526,000	6,943,080	1,858,305	8,801,385	(2,724,615)	(855,700)	1,338,000	